

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF SILVER BEACH
January 20, 2025
Video Conference**

PRESENT:

Present at the meeting were:

Mayor:	David Rolf
Deputy Mayor:	Robert Gibbs
Councillor:	Barb Martinson
CAO:	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Rolf at 5:59 p.m.

ADOPTION OF AGENDA:

Res. 2025-01 Agenda	Moved by Councillor Martinson that the Regular Council Meeting agenda is hereby adopted as presented.
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CARRIED

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:

Res. 2025-02 Minutes	Moved by Councillor Gibbs that the Regular Council Meeting Minutes of November 4, 2024 are hereby approved as presented.
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CARRIED

DELEGATIONS: none

BYLAWS and POLICIES: none

Policy 2025-01 – Municipal IT Backup Policy

Res.2025-03 Policy	Moved by Councillor Martinson that Policy #2025-01 – Municipal IT Backup Policy, is hereby approved.
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CARRIED

BUSINESS:

Alberta Technology and Innovation – Bill 33 Protection of Privacy Act

Res.2025-04 Legislation	Moved by Councillor Gibbs that the correspondence be accepted as information.
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CARRIED

Police Advisory Board

Res.2025-05 Moved by Councillor Martinson that the correspondence be accepted as
Legislation information.

CARRIED

Capital Region Assessment Services Commission - Assessment Review Board Agreement

Res.2025-06 Moved by Mayor Rolf to approve the Member Memorandum of Agreement for
Agreement 2025 – 2027 for Local Assessment Review Boards and Composite Assessment
Review Boards with the Capital Region Assessment Services Commission and
Mayor Rolf to sign the agreement.

CARRIED

Silver Beach Map – Review for Regional Emergency Management

Res.2025-06 Moved by Councillor Gibbs that the map, as amended, be used as the Regional
Map Emergency Management evacuation map.

CARRIED

Atco Gas – Franchise Agreement

Res.2025-07 Moved by Councillor Martinson that the correspondence be accepted as
Agreement information.

CARRIED

Administration Compensation

Res.2025-08 Moved by Mayor Rolf to ratify the bonuses in the amount of \$225, that were
Finance paid to administration and staff.

CARRIED

COUNCIL REPORTS

Mayor Rolf attended the North East Pigeon Lake Regional Services Commission and provided an update. The quarterly billing will be changing to monthly billing, and will allow for e-billing and automatic payment as options.

Deputy Mayor Gibbs attended and provided updates on the following meetings:

- Regional Emergency Management Meeting – updates were made to the manuals, including review of the risk hazard assessment.
- Pigeon Lake Watershed Management
 - working on a plan review
 - refurbished the data monitoring buoy

Councillor Martinson attended an Alliance of Pigeon Lake Municipalities meeting and provided an update.

CAO REPORT**Chief Administrative Officer Report**

Mayor Rolf declared a pecuniary interest in the topic “Fortis – Line Relocation” and disclosed that it could have a monetary effect as his property would be affected by the project. Mayor Rolf did not participate in any discussions or voting on the topic and left the meeting at 7:14 p.m.

Council discussed the topic of Line Relocation.

7:23 Mayor Rolf rejoined the Council meeting.

Res. 2025-09 Moved by Councillor Gibbs that the Chief Administrative Officer report is
Report hereby accepted.

CARRIED

Development Officer – October – December, 2024 Memo

Res.2025-10 Moved by Councillor Gibbs that Council accepts the Development Officer
Development report as information.

CARRIED

FINANCIAL REPORTS:**Financial Statements – December 31, 2024**

Res. 2025-11 Moved by Mayor Rolf that the Balance Sheet ending December 31, 2024, and
Finance the Income / Expense Statements for January 1 – December 31, 2024 are hereby
approved.

CARRIED

Taxes Outstanding – January 8, 2025

Res.2025-12 Moved by Councillor Gibbs that the correspondence be accepted as
Finance information.

CARRIED

CORRESPONDENCE:

Res. 2025-13 Moved by Councillor Martinson that the following correspondence be received
Correspondence as information:

- 1.1 Association of Summer Villages of Alberta – 2024 Year End
 Newsletter

CARRIED

CLOSED SESSION:

Res.2025-14 Moved by Councillor Martinson that Council proceeds with the meeting in a closed session to discuss matters which fall under sections 16, 17, 21 and 24 for the first topic, 17, 24, 25 and 27 for the second topic, and 16, 17, 24 and 25 for the third topic of the Freedom of Information and Protection of Privacy Act (FOIP) at 7:35 p.m.

CARRIED

Res.2025-15 Moved by Councillor Martinson that Council continues the meeting in an open session at 8:12 p.m.

CARRIED

DATE OF NEXT MEETING

Regular Council Meeting – April 21, 2025 at 6:00 p.m. via Zoom

Res.2025-16 Moved by Councillor Martinson that a Special Council meeting be set for March 4, 2025 at 6:00 p.m. via Zoom to discuss the following topics:

- Land Use amendment bylaw
- Municipal Development Plan amendment bylaw
- Development Officer – Interim Agreement
- Closed Session to discuss matters which fall under the following sections of the Freedom of Information and Protection of Privacy Act:
 - Sections 17, 24, 25 and 27
 - Sections 16, 17, 24 and 25

CARRIED

ADJOURNMENT:

Mayor Rolf declared the meeting adjourned at 8:18 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 21st DAY OF APRIL, 2025

MAYOR

CHIEF ADMINISTRATIVE OFFICER