

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF SILVER BEACH
April 14, 2025
Video Conference**

PRESENT:

Present at the meeting were:

Mayor:	David Rolf
Deputy Mayor:	Robert Gibbs
Councillor:	Barb Martinson
CAO:	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Rolf at 6:01 p.m.

ADOPTION OF AGENDA:

Res. 2025-25 Agenda	Moved by Councillor Gibbs that the Regular Council Meeting agenda is hereby adopted as presented.
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CARRIED

ADOPTION OF MINUTES FROM PREVIOUS MEETINGS:

Res. 2025-26 Minutes	Moved by Councillor Martinson that the Regular Council Meeting Minutes of January 20, 2025 are hereby approved as presented.
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CARRIED

Amendments were made to the minutes to reflect appropriate wording and decisions made by Council.

Res. 2025-27 Minutes	Moved by Mayor Rolf that the Special Council Meeting Minutes of March 4, 2025 are hereby approved as amended.
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CARRIED

PUBLIC HEARING:

**Bylaw #2025-01 Municipal Development Plan Amendment Bylaw and
Bylaw #2025-02 Land Use Bylaw Amendment Bylaw**

- Members of the public attended the Public Hearing by Zoom.
- The Public Hearing was called to order at 6:06 p.m. by Mayor Rolf.
- Mayor Rolf outlined the procedure for the Public Hearing.
- The CAO introduced the bylaws: #2025-01 Municipal Development Plan Amendment Bylaw, and #2025-02 Land Use Bylaw Amendment Bylaw. The CAO outlined the advertising and notices provided by the Summer Village to residents, including mailout and notice on the Summer Village's website.
- Brad McDonald provided the Municipal Development Plan Amendment summary report and the Land Use Bylaw Amendment summary report.

- The CAO indicated that no written submissions had been received prior to the Public Hearing, and further that no submissions had been received during the Public Hearing.
- Mayor Rolf asked if members of the public wished to provide testimony regarding the Municipal Development Plan Amendment Bylaw, or Land Use Bylaw Amendment Bylaw or if they had any questions, and called for speakers from the public.
 - Peggy Juchli stated that notification of people next to them may be inadequate and should be expanded to 2-3 people on either side.
- Mayor Rolf called for speakers from the public for a second time.
- No further members of the public indicated they wished to speak to the proposed bylaw.

Mayor Rolf closed the Public Hearing at 6:23 p.m.

Res. 2025-28 Moved by Mayor Rolf to make the following amendment to Bylaw #2025-01
Bylaw by:
 1. Add the word “Large” in front of “*Privately*” under number 1 related to
 the definition of Conservation.

CARRIED

Res. 2025-29 Moved by Mayor Rolf that Bylaw #2025-01 is hereby given second reading.
Bylaw

CARRIED

Res. 2025-30a Moved by Mayor Rolf to have MPS provide an amendment to Bylaw #2025-02
Bylaw by:
 1. Look at how the notification affects more than the immediate
 neighbouring properties.

CARRIED

Res. 2025-30b Moved by Mayor Rolf to have MPS provide an amendment to Bylaw #2025-02
Bylaw by:
 1. pass a resolution under section 4.2 of the current Land Use Bylaw,
 correcting the zoning designation of the Tally property which is Lot 1
 Block 3 Plan 613 MC as NRR by making it R;

CARRIED

Res. 2025-31 Moved by Mayor Rolf that Bylaw #2025-02 is hereby given second reading.
Bylaw

CARRIED

DELEGATIONS:

Seniuk & Company Chartered Accountants – 2024 Audited Financial Statements

Spencer Fields from Seniuk & Company Chartered Professional Accountants was in attendance to present the 2024 Draft Financial Statements.

Res. 2025-32 Moved by Councillor Martinson that the 2024 Draft Financial Statements are
Finance hereby approved as presented.

CARRIED

BYLAWS and POLICIES:**Bylaw 2025-03 Animal Control Bylaw**

Res.2025-33 Moved by Councillor Gibbs that Bylaw #2025-03 is hereby given first reading.
Bylaw

CARRIED

Res. 2025-34 Moved by Councillor Martinson that Bylaw #2025-03 is hereby given second
Bylaw reading.

CARRIED

Bylaw 2025-04 Procedural Bylaw

Res.2025-35 Moved by Councillor Martinson that Bylaw #2025-04 is hereby given first
Bylaw reading.

CARRIED

Res. 2025-36 Moved by Councillor Gibbs that Bylaw #2025-04 is hereby given second
Bylaw reading.

CARRIED

Res. 2025-37 Moved by Mayor Rolf that approval is hereby granted for the presentation of
Bylaw Bylaw #2025-04 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. 2025-38 Moved by Councillor Martinson that Bylaw #2025-04 is hereby given third
Bylaw reading and finally passed.

CARRIED

Bylaw 2025-05 Chief Administrative Officer Bylaw

Res.2025-39 Moved by Councillor Martinson that Bylaw #2025-05 is hereby given first
Bylaw reading.

CARRIED

Res. 2025-40 Moved by Councillor Gibbs that Bylaw #2025-05 is hereby given second
Bylaw reading.

CARRIED

Res. 2025-41 Moved by Mayor Rolf that approval is hereby granted for the presentation of
Bylaw Bylaw #2025-05 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. 2025-42 Moved by Mayor Rolf that Bylaw #2025-05 is hereby given third reading and
Bylaw finally passed.

CARRIED

Res. 2025-43 Moved by Mayor Rolf that June Boyda, from Extreme Management Solutions
Appointment Inc., is hereby appointed as the Chief Administrative Officer for the Summer
Village of Silver Beach.

CARRIED

BUSINESS:

**Capital Region Assessment Services Commission – Appointment of Assessment
Review Board Officials**

Res.2025-44 Moved by Councillor Martinson that the following members are appointed as
Appointment the Assessment Review Board officials for 2024:
ARB Chairman - Raymond Ralph
Certified ARB Clerk - Gerryl Amorin
Certified Panelists - Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard
Knowles, Marcel LeBlanc and Raymond Ralph .

CARRIED

County of Wetaskiwin – 2024 Ice Water Rescue

Res.2025-45 Moved by Councillor Martinson that the correspondence be accepted as
Agreement information.

CARRIED

2025 Municipal Election

Res.2024-085 Moved by Councillor Gibbs that for the 2025 Municipal Election, Nomination
Election Day be Saturday, June 14, 2025 from 10:00 a.m. – 2:00 p.m. at the Sundance
Beach Community Centre in the administration office, and further that Election
Day would be held July 12, 2025 from 10:00 a.m. – 8:00 p.m. in the John
Turgeon Community Hall in the Summer Village of Sundance Beach.

Res.2025-46 Moved by Councillor Gibbs that Resolution 2024-085 be amended so that the
Election Election Day Hours be set from 10:00 a.m. to 7:00 p.m. on July 12, 2025.

CARRIED

Res.2025-47 Moved by Mayor Rolf accept election training as information.
Election

CARRIED

Alliance of Pigeon Lake Municipalities – Alberta Ombudsman

Res.2025-48 Moved by Councillor Martinson that the correspondence be accepted as
Administration information.

CARRIED

Municipal Affairs – Municipal Accountability Program 2024-2025 Report

Res.2025-49 Moved by Councillor Gibbs that the correspondence be accepted as
Administration information.

CARRIED

Chief Administrative Officer – Amending Agreement

Res.2025-50 Moved by Mayor Rolf ratify that the CAO Services Sixth Amending
Agreement Agreement is hereby approved.

CARRIED

COUNCIL REPORTS

Deputy Mayor Gibbs attended and provided updates on the following meetings:

- Regional Emergency Management Meeting
- Address mapping – supported admin with a 2025 update of address maps
- 2025 Leaders Session is coming up on May 3, 2025
- Pigeon Lake Watershed Association
- Pigeon Lake Watershed Management Plan Steering Committee

Councillor Martinson attended an Alliance of Pigeon Lake Municipalities meeting and provided an update.

CAO REPORT**Chief Administrative Officer Report**

Mayor Rolf declared a pecuniary interest in the topic “Fortis – Line Relocation” and disclosed that it could have a monetary effect as his property would be affected by the project. Mayor Rolf did not participate in any discussions or voting on the topic and left the meeting at 7:48 p.m.

Council discussed the topic of Line Relocation.

7:50 Mayor Rolf rejoined the Council meeting.

Res. 2025-51 Moved by Mayor Rolf that the Chief Administrative Officer report is hereby
Report accepted.

CARRIED

Development Officer – January – March, 2025 Memo

Res.2025-52 Moved by Councillor Gibbs that Council accepts the Development Officer
Development report as information.

CARRIED

Bylaw Enforcement Report - 2024

Res. 2025-53 Moved by Councillor Gibbs that the Bylaw Officer Report – 2024, is hereby
Report accepted.

CARRIED

County of Wetaskiwin – 2024 Transfer Station Charges

Res. 2025-54 Moved by Councillor Martinson that the County of Wetaskiwin – 2024
Report Transfer Station Charges report is hereby accepted.

CARRIED

FINANCIAL REPORTS:**Financial Statements – March 31, 2025**

Res. 2025-55 Moved by Mayor Rolf that the Balance Sheet ending March 31, 2025, and the
Finance Income / Expense Statements for January 1 – March 31, 2025 are hereby
approved.

CARRIED

Assessment Roll for 2025 Tax Year

Res.2025-56 Moved by Councillor Gibbs that the correspondence be accepted as
Finance information.

CARRIED

**2025 Operating Budget and 3-Year Financial Plan, and 2025 Capital Budget
and 5-Year Capital Plan**

Res. 2025-57 Moved by Mayor Rolf that the 2025 Operating Budget and 3-Year Financial
Finance Plan, along with the 2025 Capital Budget and 5-Year Capital Plan Worksheet
are hereby approved as presented.

CARRIED

CORRESPONDENCE:

Res. 2025-58 Moved by Councillor Gibbs that the following correspondence be received as
Correspondence information:

- 1.1 Pigeon Lake Watershed Management Plan – 2024 Highlights
- 1.2 Provincial Aquatic Invasive Species Task Force -
Recommendation Report 2024-12
- 1.3 Education Property Tax Fact Sheet
- 1.4 Alberta Municipal Affairs – Provincial Priorities Act
- 1.5 Alberta Municipal Data Sharing Partnership (AMDSP) – Spring
2025 Update

CARRIED

CLOSED SESSION:

Res.2025-59 Moved by Mayor Rolf that Council proceeds with the meeting in a closed session to discuss matters which fall under sections 17, 24, 25 and 27 of the Freedom of Information and Protection of Privacy Act (FOIP) at 8:25 p.m.
CARRIED

Res.2025-60 Moved by Councillor Martinson that Council continues the meeting in an open session at 8:32 p.m.
CARRIED

DATE OF NEXT MEETING

Res. 2025-61 Moved by Mayor Rolf that the Organizational Council meeting, scheduled for Meetings May 12, 2025 be cancelled, to be held at a later date in August.
CARRIED

Res.2025-62 Moved by Councillor Martinson that the next Regular Council meeting scheduled for May 12, 2025, be moved to Tuesday, May 20, 2025 at 6:00 p.m. via Zoom.
CARRIED

ADJOURNMENT:

Mayor Rolf declared the meeting adjourned at 8:35 p.m.

THESE MINUTES ADOPTED BY COUNCIL THIS 20th DAY OF MAY, 2025

MAYOR

CHIEF ADMINISTRATIVE OFFICER