

**ORGANIZATIONAL MEETING OF COUNCIL
SUMMER VILLAGE OF SILVER BEACH**

August 23, 2021

Sundance Beach Community Hall

PRESENT:

Present at the meeting were:

Councillors: David Rolf
 Barb Martinson
 Robert Gibbs

CAO: June Boyda

CALL TO ORDER:

The meeting was called to order by C.A.O. Boyda at 6:05 p.m.

ADOPTION OF AGENDA:

The following items were added as additions to the agenda:

2.9 Road Maintenance
2.10 Land Use Bylaw
2.11 COVID-19 Protocols

Res. 2021-054 Moved by Councillor Martinson that the Organizational Council Meeting
Agenda agenda is hereby adopted as amended.

CARRIED

ORGANIZATIONAL MEETING:

Oath of Office

Each member of Council completed their Oath of Office.

Appoint a Mayor

Res. 2021-055 Moved by Councillor Martinson that Councillor Rolf be appointed as Mayor.
Appointment

CARRIED

Appoint a Deputy Mayor

Res. 2021-056 Moved by Councillor Martinson that Councillor Gibbs be appointed as Deputy
Appointment Mayor.

CARRIED

Appoint a Representative for Committees

Res. 2021-057 Moved by Councillor Martinson that:
Appointment

Councillor Martinson be appointed as the representative on the Alliance of Pigeon Lake Municipalities (APLM) board, and further that

Mayor Rolf be appointed as the representative on the North East Pigeon Lake (NEPL) board, and further that

Mayor Rolf be appointed as the representative on the Capital Regional Assessment Services commission.

Councillor Gibbs be appointed as the representative on the Pigeon Lake Regional Emergency Advisory Committee, and Mayor Rolf be appointed as the alternative representative to attend and vote when the appointed member is unable to do so, and further that

Councillor Gibbs be appointed to the Intermunicipal Collaboration Committee, and further that.

Councillor Gibbs be appointed as the representative on the Pigeon Lake Watershed Association (PLWA) board.

CARRIED

Appointment of Solicitor

Res. 2021-058 Moved by Mayor Rolf that the services of Reynolds Mirth Richards & Farmer
Appointment LLP, Barristers and Solicitors, will be utilized for services of legal matters.

CARRIED

Set a time and place for Regular Council Meetings

Res. 2021-059 Moved by Councillor Gibbs that the Regular Meetings of Council be at 6:00
Organizational pm on Zoom VideoConference on the following days:

September 27, 2021

November 22, 2021

January 24, 2022

April 25, 2022

May 16, 2022 Regular & Organizational Meetings

Annual Information Meeting July 16, 2021 at 10:00 a.m. at the Mulhurst Community Hall, followed by lunch.

CARRIED

Banking Signing Authority

Res. 2021-060 Moved by Councillor Gibbs that two signatures are required for all cheques or
Organizational invoice payment approval: one Councillor: David Rolf, Barb Martinson or Robert Gibbs and the Chief Administrative Officer, June Boyda, and June Boyda has master control of the bank and can assign access authority.

CARRIED

Council – Setup Information

Res. 2021-061 Moved by Councillor Martinson that an email address be set up for Councillor
Organizational Gibbs.

CARRIED

Council Orientation Training

Res. 2021-062 Moved by Councillor Martinson that the usb sticks with orientation information
Organizational including relevant documents from the Summer Village of Silver Beach was
given to each Council member, and further that the Munis 101 for Summer
Villages was offered to each Council member. The following Councillors to
take the course starting on September 14, 2021 include: Mayor Rolf and
Councillor Gibbs, and Councillor Martinson declined the orientation training.

CARRIED

Alberta Urban Municipalities Association – 2021 Convention

Res. 2021-063 This topic be tabled to the next Regular Council meeting.
Training

CARRIED

Association of Summer Villages of Alberta – 2021 Conference

Res. 2021-064 Moved by Councillor Gibbs that the following member of Council attend the
Training Association of Summer Villages of Alberta 2021 Conference: Councillor
Gibbs, and further to bring this topic back to the next Regular Meeting.

CARRIED

Annexation – Planning and Open House

Res. 2021-065 Moved by Councillor Gibbs that the proposal from MPS to assist with the
Planning annexation public consultation and report is hereby approved as amended, and
further that an open house regarding the annexation be scheduled for Monday,
October 4 at 6:00 p.m. on Zoom, with the funds to be paid from the reserve
fund.

CARRIED

Road Maintenance

Res. 2021-066 Moved by Councillor Martinson that the proposal from Elite Asphalt Inc. to hot
Public Works rubber crack seal the road is hereby approved, with the costs to be paid for
through the MSI capital grant fund.

CARRIED

Land Use Bylaw

Res. 2021-067 Moved by Mayor Rolf that Council accept the Land Use Bylaw Watershed
Bylaw Regulations report as information and send the information for consideration to
 the Land Use Bylaw Committee.

CARRIED

COVID-19 Protocols

A discussion was held around current protocols and recommendations by the Province of Alberta.

ADJOURNMENT:

Res. 2021-069 Moved by Mayor Rolf that the Organizational meeting of August 23, 2021, is
Adjournment hereby adjourned at 7:35 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 27th DAY OF SEPTEMBER, 2021.

MAYOR

CHIEF ADMINISTRATIVE OFFICER